

Course Assessment Action Form

Term & Year: _____ **Report Date:** _____
Name: _____ **Phone:** _____ **Email Address:** _____
Course Title: _____ **Course #:** _____ **Department:** _____

Learning Outcomes	Assessment Measures	Findings & Additional Data	Evaluation	Outcome Changes
Measurable student knowledge, behavior, actions, abilities, competencies demonstrating that learning takes place. These are sentences with “student” as the subject and the measurable outcome/action as the verb.	What course assessment was designed to collect data as evidence for student learning outcomes. (The assessments must map onto the learning outcomes.) Should include all assessment measures (quantitative as well as qualitative if they exist)	Results from student assessment (quantitative or qualitative), student course evaluations, peer reviews, class observations, any memos and notes on course flow, teaching, curriculum, new ideas to implement for the future in the course, etc.	Analysis and reflection on assessment and additional data concerning how the teaching & learning process in the course met learning out-comes. Rationale for the findings & prospective changes. Comparison of targeted out-comes and assessment results (goals vs. results)	Actions that need to be taken following assessment results and their evaluation in order to improve the course curriculum, the learning outcomes, and student learning experience. Changes listed here will be implemented the next time the course is offered